

# Application for the Plant Operator's Competency Certification

Please tick whichever applies  
New  Replacement  Renewal  Additional Groups

Old POCC No.: ..... New POCC No.....

### Applicant's Details:

Surname: \_\_\_\_\_ Forename(s): \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ County: \_\_\_\_\_

Post Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email: \_\_\_\_\_

National Insurance Number:

Any reported accidents or disabilities: Yes  No.  if yes, please give details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

State groups required: \*(As defined in Appendix A) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Declaration:

I declare that the information on this application form is correct.

Signature of the applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### The employer's (or qualified person's) details:

Company Name: \_\_\_\_\_

Your Name: \_\_\_\_\_ Status: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ County: \_\_\_\_\_

Post Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Please state the nature of works undertaken by your company: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Declaration:

I declare that the applicant is competent and will continue to receive periodic safety awareness training as stipulated by Qualified Contractors Limited.

Signature of the employer \_\_\_\_\_ Date: \_\_\_\_\_

(or qualified external assessor)



# Application for the Plant Operator's Competency Certification



**Qualified Contractors Limited**  
Unit 19, Shedfield Equestrian Centre, Botley Road  
Shedfield, Hampshire SO32 2HN  
Telephone: 07810 880167 • Email: enquiries@qualifiedcontractors.co.uk  
www.qualifiedcontractors.co.uk



## NOTES FOR APPLICANTS AND THEIR EMPLOYERS

Qualified Contractors Limited has always recognised that a highly skilled and competent plant operator will perform operational duties and responsibilities efficiently, effectively and safely. In recognition that general industry needed operators who could formally prove competence, the company introduced the Plant Operator's Competency Certification (POCC). Since then, the POCC has gone from strength to strength and is widely acknowledged as being one of the best certification schemes within the UK. Typical features of the scheme include: i) economical cost of certification; ii) appropriate safety awareness training at an affordable cost; iii) rigorous competence development and monitoring; iv) freely available advice and guidance from experienced plant practitioners; and v) the opportunity to acquire professional development. The POCC works to standards set by the Off-Highway Plant and Equipment Research Centre (OPERC) and follows the Voluntary Code of Practice for Plant Operator Training and the Best Practice Guide for Plant Instructors. Both of these publications can be purchased from the OPERC Bookshop at [www.operc.com](http://www.operc.com).

Please read through these notes carefully and ensure that the following are provided on, or with, each application.

### GENERAL INFORMATION

- 1) All of the applicant's details and groups of plant items applied for.
- 2) Employer's confirmation of appropriate competence and safety training of the applicant.
- 3) A current safety awareness certificate valid within the last 6 months prior to the POCC being issued.
- 4) Please supply two 'passport' photographs to accompany the completed application, the operator must sign and print their name on the reverse of BOTH photos (using BLACK ink).
- 5) Proof of training or assessment from an accredited training organisation.

### PAYMENT DETAILS

- 6) New applicants should enclose a cheque made payable to "Qualified Contractors Limited" or you can provide Credit or Debit details on form below.
- 7) The Plant Operator's Competency Certification must be renewed within five years of card issued at a cost of £60.00. During this period the applicants are required to record all plant operation activities in their logbook (see below).
- 8) The cost of replacing certificates or adding additional categories of plant onto an existing card is £50.00.

### OTHER INFORMATION

- 9) A logbook will be issued with each 'new' application. It is a pre-requisite requirement that experience and training required are entered into the logbook, on a weekly basis, and counter signed by the employer.

### Debit & Credit Card Details

Contact Telephone Number: \_\_\_\_\_

Full Name: \_\_\_\_\_

Card Type: Visa/MasterCard/Switch/Maestro (Debit / Credit Card)

Card Number: □□□□ □□□□ □□□□ □□□□

Expiry Date: □□ / □□ CSC: □□□ Amount: £ \_\_\_\_\_

## APPENDIX A - Plant and Equipment Categories

| Category | No. | PLANT ITEM DESCRIPTION   |
|----------|-----|--|
| <b>A</b> |     | <b>MEWPS</b>   |
|          | 1   | Scissor Lift   |
|          | 2   | Telescopic Articulated Boom  |
|          | 3   | Trailer Mounted  |
|          | 4   | Vertical Personal Platform   |
|          | 5   | Vehicle Mounted Platform   |
| <b>B</b> |     | <b>RIDER OPERATED MATERIALS HANDLERS</b>                                   |
|          | 1   | Fork Truck *Specify Type and ACOP  |
|          | 2   | Rider Controlled Rough Terrain Masted Trucks                               |
|          | 3   | Rider Controlled Rough Terrain Telescopic Material Handlers (State Height) |
|          | 4   | Industrial Telescopic  |
|          | 5   | Transprotable (Truck Mounted) Trucks                                       |
|          | 6   | Industrial Lift Truck (State Type)   |
| <b>C</b> |     | <b>EXCAVATORS</b>  |
|          | 1   | Backhoe Wheeled Loader/Tractor Wheeled Loader                              |
|          | 2   | 360° Excavator Road-railer only with Railcard                              |
|          | 3   | 360° Excavator Above 5 tonne but not exceeding 30 tonne                    |
|          | 4   | 360° Excavator Above 30 tonnes   |
|          | 5   | 360° Excavator below 5 tonne 'mini'  |
|          | 6   | 360° Wheeled Excavator (State Tonnage)                                     |
|          | 7   | 360° Hydraulic Face Shovel (State Tonnage)                                 |
| <b>D</b> |     | <b>CRANES</b>  |
|          | 1   | *Specify Type with ACOP  |
|          | 2   | *Specify Type with ACOP  |
| <b>E</b> |     | <b>COMPACTION AND ROAD EQUIPMENT</b>                                       |
|          | 1   | Asphalt Paver  |
|          | 2   | Crushers and Screeners   |
|          | 3   | Dead Weight Roller   |
|          | 4   | Graders  |
|          | 5   | Gulley Emptier and Sweepers  |
|          | 6   | Hand Operated Compaction Equipment   |
|          | 7   | Pedestrian 'Single Drum' Roller  |
|          | 8   | Tromel   |
|          | 9   | Hydraulic Road Breaker   |
|          | 10  | Road-Marking Machinery   |
|          | 11  | Self-Propelled Chipped Spreader  |
|          | 12  | Self-Propelled Landfill Compactor  |
|          | 13  | Self-Propelled Road Planer   |
|          | 14  | Self-Propelled Soil Compactor  |
|          | 15  | Skid Steer Road Planer   |
|          | 16  | 'Tandem' & Self Propelled Vibrating Rollers                                |
|          | 17  | Tar Tanker   |
|          | 18  | Towed Roller   |
|          | 19  | Compressor & Road Repair Equipment   |
|          | 20  | Winter Spreader/Gritter  |

| Category | No. | PLANT ITEM DESCRIPTION   |
|----------|-----|--|
| <b>F</b> |     | <b>DUMPERS AND DOZERS</b>  |
|          | 1   | Articulated Dump Trucks (State Tonnage)  |
|          | 2   | Crawler Tractor Dozer  |
|          | 3   | Crawler Site Dumper  |
|          | 4   | Dozer Above 45 tonne   |
|          | 5   | Dozer Below 45 tonne   |
|          | 6   | Dozer-rail only with Railcard  |
|          | 7   | Four -Wheeled Drive Site Dumper upto 12 Tonne all Types                          |
|          | 8   | Rigid Dump Trucks (State Tonnage)  |
|          | 9   | Two-Wheeled Drive Site Dumper upto 6 Tonne all Types                             |
|          | 10  | Motorised Scraper  |
|          | 11  | Gravel Carts (State Wheeled or Tracked)  |
| <b>G</b> |     | <b>LOADERS AND HOISTS</b>  |
|          | 1   | Goods Hoist or Rake & Pinion   |
|          | 2   | Passenger Hoist or Rake & Pinion   |
|          | 3   | Lorry Loader/Loading Cranes  |
|          | 4   | Lorry Loader/Loading Cranes above 50 t/m Capacity or Using Specialist Attachment |
|          | 5   | Roll On/Off Container or Skip Loader   |
|          | 6   | Scaffold Hoist   |
|          | 7   | Skid Steer Loader  |
|          | 8   | Tracked Loader/Loading Shovel  |
|          | 9   | Wheeled Loader/Loading Shovel  |
| <b>H</b> |     | <b>PILING EQUIPMENT</b>  |
|          | 1   | Machine Bored Piling Rig   |
|          | 2   | Machine Driven Piling Rig  |
|          | 3   | Man Operated Drillings Rig   |
|          | 4   | Tripod Piling Rig  |
| <b>I</b> |     | <b>AGRICULTURAL MACHINERY</b>  |
|          | 1   | Agricultural Tractor (Specific Attachments)                                      |
|          | 2   | All terrain 'quad' bikes   |
|          | 3   | Compact Tractors   |
|          | 4   | Pedestrian and Rider Operated Mowers   |
|          | 5   | Wood Chipper/Mulcher   |
|          | 6   | Wheeled Multi-Attachment Machine   |
| <b>J</b> |     | <b>MISCELLANEOUS</b>   |
|          | 1   | Trencher (State Capacity)  |
|          | 2   | Slinger with ACOP  |
|          | 3   | Hand-held Power Tools (Specify)  |
|          | 4   | Signaller or Banksman  |
|          | 5   | Lorry Mounted Mixing Plant   |
|          | 6   | Volumetric Mixer Truck   |
|          | 7   | Truck or Trailer Mounted Concrete Pump   |
|          | 8   | Low Loader (loading and unloading purposes only)                                 |
|          | 9   | Quick Hitches  |
| <b>K</b> | 10  | Other. Please specify in box below   |

For further advice contact your local trainer:

Please do visit our official website at  
[www.qualifiedcontractors.co.uk](http://www.qualifiedcontractors.co.uk)